

For Six Month Period Ending September 30, 2010
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant

JETRO, Houston

(b) Registration No.

2277

(c) Business Address(es) of Registrant

1221 McKinney Street - Suite 4141
Houston, Texas 77010

2. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address(es)

Yes ☐

No ☐

(2) Citizenship

Yes ☐

No ☐

(3) Occupation

Yes ☐

No ☐

(b) If an organization:

(1) Name

Yes ☐

No ☒

(2) Ownership or control

Yes ☐

No ☒

(3) Branch offices

Yes ☐

No ☒

(c) Explain fully all changes, if any, indicated in items (a) and (b) above.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4 AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐

No ☒

If yes, have you filed an amendment to the Exhibit C?

Yes ☐

No ☐

If no, please attach the required amendment.

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4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name	Position	Date connection ended
Kaoru Kurita	Director of General Affairs	04/01/10

- (b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence address	Citizenship	Position	Date assumed
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5. (a) Has any person named in item 4(b) rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his service.

- (b) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name	Position or connection	Date terminated
Kaoru Kurita	Director of General Affairs	04/01/10

- (c) During this 6 month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence address	Citizenship	Position	Date assumed
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(c) of the supplemental statement? Yes ☐ No ☐

If no, list names of persons who have not filed the required statement.

N/A

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal

Date of termination

8. Have you acquired any new foreign principal² during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name and address of foreign principal

Date acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principals² whom you continued to represent during the 6 month reporting period.

Japan External Trade Organization (JETRO)
P.O. Box 528, Ark Mori Building
12-32, Akasaka 1-chome, Minato-ku
Tokyo, 107-6006, Japan

10. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 8 the following:

Exhibit A ³	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Exhibit B ⁴	Yes <input type="checkbox"/>	No <input type="checkbox"/>

N/A

If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during the 6 month period?

Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits?

Yes ☐ No ☐

If no, please attach the required amendment.

N/A

² The term "foreign principal" includes, in addition to those defined in Section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9).) A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3 (Formerly CRM-157), sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4 (Formerly CRM-155), sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

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11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, and 9 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

Please refer to Attachment 1

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12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates and places of delivery, names of speakers and subject matter.

Please refer to Attachment 2

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes ☐ No ☒

If yes, describe fully.

⁵ The term "political activities" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies⁶.

Date	From whom	Purpose	Amount
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Please refer to Attachment 3

\$ 464,697.19

Total

(b) RECEIPTS - FUND RAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fund raising campaign⁷, any money on behalf of any foreign principal named in items 7, 8, or 9 of this statement? Yes ☐ No ☒

If yes, have you filed an Exhibit D⁸ to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose
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^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. (See Rule 201(e).)

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fund raising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS – MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To whom	Purpose	Amount
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Please refer to Attachment 4

\$ 547,435
Total

(b) DISBURSEMENTS – THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes ☐No ☒

If yes, furnish the following information:

Date disposed	Name of person to whom given	On behalf of what foreign principal	Description of thing of value	Purpose
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(c) DISBURSEMENTS – POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐No ☒

If yes, furnish the following information:

Date	Amount or thing of value	Name of political organization	Name of candidate
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^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials ¹²?
 Yes ☒ No ☐

IF YES, RESPOND TO THE REMAINING ITEMS IN SECTION V.

17. Identify each such foreign principal.

Japan External Trade Organization (JETRO), Tokyo, Japan

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Radio or TV broadcasts | <input type="checkbox"/> Magazine or newspaper articles | <input type="checkbox"/> Motion picture films | <input checked="" type="checkbox"/> Letters or telegrams |
| <input type="checkbox"/> Advertising campaigns | <input type="checkbox"/> Press releases | <input checked="" type="checkbox"/> Pamphlets or other publications | <input checked="" type="checkbox"/> Lectures or speeches |
| <input checked="" type="checkbox"/> Internet | <input type="checkbox"/> Other (specify) _____ | | |

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- | | | |
|---|--|--|
| <input type="checkbox"/> Public officials | <input type="checkbox"/> Newspapers | <input type="checkbox"/> Libraries |
| <input type="checkbox"/> Legislators | <input type="checkbox"/> Editors | <input type="checkbox"/> Educational institutions |
| <input checked="" type="checkbox"/> Government agencies | <input checked="" type="checkbox"/> Civic groups or associations | <input checked="" type="checkbox"/> Nationality groups |
| <input type="checkbox"/> Other (specify) _____ | | |

21. What language was used in the informational materials:

- ☒ English ☐ Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act? Yes ☒ No ☐

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI – EXECUTION

In accordance with 28 U.S.C. §1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Type or print name under each signature¹³)

October 25, 2010

Makoto Kimura
Chief Executive Director

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

UNITED STATES DEPARTMENT OF JUSTICE
FARA REGISTRATION UNIT
NATIONAL SECURITY DIVISION
WASHINGTON, D.C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your Supplemental Statement:

1. Is your answer to Item 16 of Section V (Informational Materials – page 8 of Form NSD-2, formerly Form CRM-154 Supplemental Statement):

YES X or NO

(If your answer to question 1 is “yes” do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

YES or NO

(If your answer to question 2 is “yes” please forward for our review copies of all material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)

M. Kimura
Signature

October 25, 2010
Date

Makoto Kimura
Please type or print name of
Signatory on the line above

Chief Executive Director
Title

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U.S. Department of Justice

National Security Division

Washington, DC 20530

THIS FORM IS TO BE AN OFFICIAL ATTACHMENT TO YOUR CURRENT SUPPLEMENTAL
STATEMENT - PLEASE EXECUTE IN TRIPPLICATE

SHORT-FORM REGISTRATION INFORMATION SHEET

SECTION A

The Department records list active short-form registration statements for the following persons of your organization filed on the date indicated by each name. If a person is not still functioning in the same capacity directly on behalf of the foreign principal, please show the date of termination.

Short Form List for Registrant: JETRO, Houston

Last Name	First Name and Other Names	Registration Date	Termination Date	Role
Conry	Thomas	08/07/1989	Still w/ JETRO	Director
Kurita	Kaoru	05/09/2006	04/01/10	
Hirai	Mika	07/30/2008	Still w/ JETRO	Director
Kimura	Makoto	11/03/2008	Still w/ JETRO	Chief Ex. Dir.
Koyari	Takashi	07/24/2009	Still w/ JETRO	Executive Dir.

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U.S. Department of Justice

National Security Division

Washington, DC 20530

SECTION B

In addition to those persons listed in Section A, list below all current employees rendering services directly on behalf of the foreign principals(s) who have not filed short-form registration statements. (Do not list clerks, secretaries, typists or employees in a similar or related capacity). If there is some question as to whether an employee has an obligation to file a short-form, please address a letter to the Registration Unit describing the activities and connection with the foreign principal.

N/A

Name	Function	Date Hired

Signature: M. Turner

Date: October 25, 2010

Title: Chief Executive Director

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Attachment 1

JETRO-Houston

(Registration No. 2277)

Response to Item 11:

Japan External Trade Organization (JETRO), Tokyo, Japan:

The Japan External Trade Organization (JETRO), established by a special law in Japan, is a non-profit, Japanese-government supported organization dedicated to promoting mutually beneficial trade and economic relations between Japan and other countries.

In the United States, JETRO currently maintains offices in New York, San Francisco, Chicago, Los Angeles, Houston, and Atlanta. These offices provide information relating to the Japanese economy and business as well as U.S.-Japan economic and trade relations and engage in various activities to promote a mutual understanding of U.S.-Japan economic and trade relations. The functions of JETRO's U.S. offices are believed to be similar to those of the United States Trade Center or U.S. Commercial Service (of the United States Department of Commerce).

As the Houston-based office of the Japan External Trade Organization (JETRO), JETRO-Houston provides to public officials, corporations, associations, individuals and any other interested parties information and materials relating to various aspects of Japanese economy and business, as well as U.S.-Japan economic and trade relations. JETRO-Houston also monitors the development of U.S. economic and market conditions for JETRO.

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Attachment 2

JETRO-Houston (Registration No. 2277)

Response to Item 12:

During this six-month period JETRO-Houston representatives engaged in the following activities:

For JETRO-Tokyo, Japan

<u>Date</u>	<u>Activities</u>	<u>Location</u>	<u>Representative</u>
04/18-21/10	Sponsorship benefits at the ICEED (International Center for Energy and Economic Development) Conference	Boulder, CO	Koyari
07/02/10	Distributed JETRO-Houston flyer at the "Tunafest" lunch held by the Smalley Institute for Nanoscale Science and Technology at Rice University	Houston, TX	Koyari
07/08/10	Held a "Central and South America Economy Seminar" supporting Japanese businesses in cooperation with the Japan Business Association of Houston and Mitsubishi-Tokyo-UFJ Bank	Houston, TX	Kimura
07/23/10	Held an "Energy Market Seminar" supporting Japanese businesses in cooperation with the Japanese Association of Dallas	Dallas, TX	Kimura
07/27/10	Provided informational materials at a booth at the "State of Technology" lunch, seminar and showcase organized by the Dallas Regional Chamber	Dallas, TX	Support Staff
09/29-30/10	Supported the "Clean Energy Venture Summit" as part of JETRO-Houston's membership of the Austin Technology Incubator	Austin, TX	No Representative Attended

Attachment 3

JETRO-Houston

(Registration No. 2277)

Response to Item 14.(a) RECEIPTS-MONIES:

During this six-month period, JETRO-Houston received the following amount of money for general purposes from the following foreign principal:

<u>Month/Year</u>	<u>From Whom</u>	<u>Amount</u>
April, 2010	JETRO Tokyo	\$ 68,166.75
May, 2010	JETRO Tokyo	\$ 85,189.46
June, 2010	JETRO Tokyo	\$ 77,478.78
July, 2010	JETRO Tokyo	\$ 89,926.86
August, 2010	JETRO Tokyo	\$ 71,284.87
September, 2010	JETRO Tokyo	\$ 72,650.47
Total:		<u>\$ 464,697.19</u>

Attachment 4

JETRO-Houston (Registration No. 2277)

Response to Item 15.(a) DISBURSEMENTS-MONIES:

During this six-month period, JETRO-Houston disbursed or expended monies in connection with activities and services on behalf of Japan External Trade Organization, Tokyo, Japan as follows:

Month	Item	Purposes	Amount
April, 2010	Salaries		\$33,947
	Office and Administrative Expenses	Office rent	\$12,607
		Insurance and employee benefits	\$4,618
		Housing Allowance	\$5,701
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,606
		Equipment leasing and office supplies	\$5,126
		Business travel	\$16,172
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,200
	Other miscellaneous expenses		\$11,247
TOTAL			\$94,226
May, 2010	Salaries		\$35,568
	Office and Administrative Expenses	Office rent	\$12,607
		Insurance and employee benefits	\$4,629
		Housing Allowance	\$5,701
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,895
		Equipment leasing and office supplies	\$599
		Business travel	\$4,235
	Outside services (Research&Consulting)	PennWell 1241 South Sheridan Rd. Tulsa, OK 74112 (Renewable Energy World Conf. Sponsor and Advertisement)	\$10,038
	Other miscellaneous expenses		\$6,838
TOTAL			\$82,110

Attachment 4 - Continued

Month	Item	Purposes	Amount
June, 2010	Salaries		\$41,663
	Office and Administrative Expenses	Office rent	\$12,607
		Insurance and employee benefits	\$7,015
		Housing Allowance	\$5,701
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,618
		Equipment leasing and office supplies	\$550
		Business travel	\$7,400
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,000
	Other miscellaneous expenses		\$13,567
TOTAL			\$93,121
July, 2010	Salaries		\$53,784
	Office and Administrative Expenses	Office rent	\$12,607
		Insurance and employee benefits	\$6,142
		Housing Allowance	\$5,701
		Telephone, facsimile, mail, courier and other communications-related expenses	\$4,235
		Equipment leasing and office supplies	\$4,740
		Business travel	\$5,722
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,000
	Other miscellaneous expenses		\$10,308
TOTAL			\$106,239

Attachment 4 - Continued

Month	Item	Purposes	Amount
August, 2010	Salaries		\$37,657
	Office and Administrative Expenses	Office rent	\$12,607
		Insurance and employee benefits	\$5,291
		Housing Allowance	\$5,237
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,486
		Equipment leasing and office supplies	\$627
		Business travel	\$9,822
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,000
	Other miscellaneous expenses		\$7,126
TOTAL			\$82,853

Attachment 4 - Continued

Month	Item	Purposes	Amount
September, 2010	Salaries		\$38,392
	Office and Administrative Expenses	Office rent	\$12,607
		Insurance and employee benefits	\$5,689
		Housing Allowance	\$5,469
		Telephone, facsimile, mail, courier and other communications-related expenses	\$1,662
		Equipment leasing and office supplies	\$555
		Business travel	\$1,419
	Outside services (Research&Consulting)	ST-GAS, LLC 4003 Feagan St., Lot 8 Houston, TX 77007 (Consulting Fee)	\$3,000
		Brickwork India PVT.Ltd. 55, 2nd Floor, 1st Main Road JP Nagar 3rd Phase Bangalore-560078 India (US Clean Energy Report)	\$1,800
		HillCo Partners, LLC 823 Congress Avenue, Suite 900 Austin, TX 78701 (High Speed Rail Report)	\$4,000
	Other miscellaneous expenses		\$14,291
TOTAL			\$88,886
GRAND TOTAL			\$547,435